



## COOKIE POLICY

### 1. WHAT ARE COOKIES

**1.1** We collect information about your use of our Site through cookies. Cookies are information that files stored on your computer, tablet or smartphone that help websites remember who you are and information about your visit. Cookies can help to display the information on our Site in a way that matches your interests. Most major websites use cookies.

### 2. COOKIES THAT WE USE

**2.1** The cookies we use on our Site are broadly grouped into the following categories:

(a) Essential – Some of the cookies on our Site are essential for us to be able to provide you with a service you have requested. An example of this could be a cookie used to enable you to log into your account on our Site or which allows communication between your browser and our Site. Our cookie preference cookie, described in the section “How can I reject or opt out of receiving cookies?” is also an essential cookie. You may not be able to use our Site without these cookies.

(b) Analytics – We use analytics cookies to help us understand how users engage with our Site. An example is counting the number of different people coming to our Site or using a particular feature, rather than the total number of times the site or feature is used. Without this cookie, if you visited our Site once each week for three weeks, we would count you as three separate users. We would find it difficult to analyse how well our Site was performing and improve it without these cookies.

(c) User Cookies – We use cookies to improve your experience by remembering your preferences so we know how you like to use our Site. Examples of this would be remembering you so that you are served with the same content or to remember you when you come back to our Site.

(d) Social Sharing – We use third-party cookies to allow you to share content directly on social networking/sharing sites like Facebook, X or Google+. Examples would be if you wanted to “like” or “tweet” about us or our products or services. Please see our “Third Party Cookies” section below for more details.

(e) Interest-Based Advertising – You will notice that when you visit websites, you will be shown adverts for products and services you may wish to buy. The money made by website owners for showing third-party adverts on their websites often pays for the cost of running the website and, therefore, usually allows you to use the website without having to pay a registration or usage fee. To try and ensure that the adverts you see are relevant to you,

third-party cookies may be used to collect information about the types of things that interest you, for example, websites you visit and the geography that you are based in. Having these cookies does not increase the number of adverts you will be shown, but simply makes the adverts you see more relevant. Please see our “Third Party Cookies” section below for more details.

### **3. MANAGING COOKIES**

**3.1** You may refuse to accept cookies by activating the setting on your browser, which allows you to refuse the setting of cookies. However, if you select this setting, you may be unable to access certain parts of our Site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you use our Site. The “Help” menu of the toolbar on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. For more information about cookies and how to stop cookies from being installed or how to delete existing cookies from your hard drive, visit the following website: <http://www.allaboutcookies.org>.

**3.2** Blocking all cookies will have a negative impact on the usability of many websites.

**3.3** If you block cookies, you will not be able to use all the features on our website.

### **4. THIRD-PARTY COOKIES**

4.1 Some of the cookies described above are stored on your machine by third parties when you use our Site. Third parties may also read cookies on your browser to collect information or to serve content or advertisements to you. We have no control over these cookies or how the third parties use them. They are used to allow that third party to provide a service to us, for example analytics. For more information on these cookies and how to disable them, please see:

- Internet Advertising Bureau website at <http://www.youronlinechoices.com/> where you will be able to opt-out of receiving Interest-Based Advertising cookies from some of the third parties listed below; and/or
- If you want to know more about how cookies work and how to manage or delete them, visit the [World Wide Web Consortium's website](#).

**Reviewed and approved by Council:  
2 December 2024**